

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**AUGUST 26, 2020**

The Regular Meeting of the Long Branch Board of Education was held in the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey.

Mr. Covin called the meeting to order at 6:00 P.M.

**ROLL CALL**

Mr. Covin - President	Dr. Critelli	Ms. McCaskill
Mrs. Youngblood Brown – VP – call in	Mr. Zambrano – call in	Mrs. Peters
Mr. Grant – 6:15 P.M.	Rev. Bennett – 6:05 P.M.	Mrs. Perez

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Covin, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mr. Covin made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

**Comments from the Finance Committee Chair** - Mrs. Youngblood Brown

Mrs. Youngblood Brown briefed the Board regarding discussions held by members of the Finance Committee

Motion was made by Mrs. Peters, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (D).

Ayes (7), Nays (0), Abstain (2) Mrs. Youngblood Brown and Mr. Zambrano, Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Regular Meeting minutes of July 28, 2020
- Executive Session minutes of July 28, 2020
- Agenda Meeting minutes of August 6, 2020
- Emergency Meeting minutes of August 17, 2020
- Executive Session minutes of August 17, 2020

E. **SECRETARY'S REPORT**

Motion was made by Ms. McCaskill, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (E1).

Ayes (7), Nays (0), Abstain (2) Dr. Critelli and Mrs. Peters, Absent (0)

1. **BILLS AND CLAIMS – JUNE 1 - 30, 2020, JULY 1 - 31, 2020 AND AUGUST 1 - 26, 2020 FOR CHRIST THE KING AND CITY OF LONG BRANCH/FINANCE**

That the Board approve the bills and claims for June 1 - 30, 2020, July 1 - 31, 2020 and August 1 - 26, 2020 for Christ the King and City of Long Branch/Finance (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**E. SECRETARY'S REPORT (continued)**

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (E2 – E4).

Ayes (9), Nays (0), Absent (0)

**2. BILLS AND CLAIMS – JUNE 1 - 30, 2020, JULY 1 - 31, 2020 AND AUGUST 1 - 26, 2020 EXCLUDING CHRIST THE KING AND CITY OF LONG BRANCH/FINANCE**

That the Board approve the bills and claims for June 1 - 30, 2020, July 1 - 31, 2020 and August 1 - 26, 2020 excluding Christ the King and City of Long Branch/Finance (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**3. RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JULY 31, 2020**

That the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for July 31, 2020 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

**4. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JULY 31, 2020**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of July 31, 2020 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT** - None

G. **GENERAL ITEMS**

Motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (G1 – H1).

Ayes (9), Nays (0), Absent (0)

1. **APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE YMCA**

That the Board approve the Memorandum of Understanding with the Community YMCA Counseling and Social Services to provide children's mental health services to special needs and emotionally challenged students during the 2020 - 2021 school year. The agreement will be in effect from July 1, 2020 to June 30, 2021 at an amount not to exceed \$24,500.

2. **APPROVAL TO RENEW THE SCHOOL BASED YOUTH SERVICES CONTRACT**

That the Board approve/ratify the renewal of the School Based Youth Services contract with the Department of Children and Families (DCF), Division of Child Protection and Permanency for July 1, 2020 to September 30, 2020. The contract amount is \$23,115.

That the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

3. **APPROVAL TO ACCEPT FY2021 DIGITAL DIVIDE DISCRETIONARY GRANT**

That the Board approve the acceptance of the FY2021 Digital Divide Discretionary Grant. The grant award amount is still to be determined by the New Jersey Department of Education.

That the Board authorize **Bridgette Burt**, Coordinator of Grants & Innovative Programs, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

4. **GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

SalesForce.com	Check donation to meet the needs of students (Value: \$1,000.00)
Frankoski Construction	Monetary donation for supplies (Value: \$500.00)

H. **PERSONNEL ACTION**

1. **STATEMENT OF ASSURANCE FOR COMPREHENSIVE EQUITY PLAN**

That the Board approve the certification of the Statement of Assurance for the 2nd Year of the 3-Year Comprehensive Equity Plan that was developed by the District's Affirmative Action Team after a Needs Assessment approved by the Board at its Meeting on May 1, 2019.

H. **PERSONNEL ACTION (continued)**

Motion was made by Ms. McCaskill, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (H2).

Ayes (8), Nays (1) Mrs. Perez, Absent (0)

2. **RESOLUTION - WINTER SPORTS FOR 2020-2021 SCHOOL YEAR**

That the Board approve the Resolution of Winter Sports as listed on **APPENDIX H-1**.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (H3 – H4).

Ayes (9), Nays (0), Absent (0)

3. **RESIGNATION - CONTRACTUAL POSITIONS**

That the Board accept the resignation of the following individuals:

**KRISTOPHER PARKER**, safe school environment person/corridor aide, effective August 15, 2020.

**MADDALENA SCHIPANI**, instructional assistant, effective August 17, 2020,

**FREDERICK SMITH**, custodian, effective July 10, 2020.

4. **TRANSFER OF STAFF FOR THE 2020-2021 SCHOOL YEAR**

That the Board approve the transfer of the following individuals:

**JILL BLAKE**, Lenna W. Conrow School Teacher to Joseph M. Ferraina Early Childhood Learning Center Teacher

**STAR CLEVELAND\*\***, Morris Avenue School Instructional Assistant to Lenna W. Conrow School Instructional Assistant

**CHRISTIAN COLON**, Lenna W. Conrow School Instructional Assistant to Gregory School Instructional Assistant

**SHANNON COYLE**, Holy Trinity (MOR Satellite) Teacher to Gregory School Teacher

**CRAIG CUJE**, Lenna W. Conrow School Instructional Assistant to Gregory School Instructional Assistant

**ASHLEY DZUIBA**, Lenna W. Conrow School Teacher to Gregory School Teacher

**JENNIFER RETTINO**, Morris Avenue School Teacher to Lenna W. Conrow School Teacher

**TANAI JOHNSON\*\***, Morris Avenue School Instructional Assistant to Lenna W. Conrow School

**NANCY JOYCE\*\***, Holy Trinity (MOR Satellite) Instructional Assistant to Lenna W. Conrow School Instructional Assistant

**SONIA MENDEZ**, Lenna W. Conrow School Instructional Assistant to Middle School Leadership Academy Instructional Assistant

**NORA MEYERS**, Lenna W. Conrow School Instructional Assistant to Audrey W. Clark School

Instructional Assistant

**BRITTANY RAMSEY**, Joseph M. Ferraina Early Childhood Learning Center Teacher to Gregory School Teacher

**JAIME REILLY**, Morris Avenue School Instructional Assistant to Lenna W. Conrow School Instructional Assistant

**\*\* Indicates staff temporarily transferred to fill positions of staff providing childcare to district students.**

H. **PERSONNEL ACTION (continued)**

4. **TRANSFER OF STAFF FOR THE 2020-2021 SCHOOL YEAR (continued)**

**RICHARD RICIGLIANO**, High School Physical Education Teacher to George L. Catrambone School Physical Education Teacher

**SHERRIE ROBINSON\*\***, Morris Avenue School Instructional Assistant to Lenna W. Conrow School Instructional Assistant

**ROCIO TENHUNEN**, Morris Avenue School Instructional Assistant to Middle School Instructional Assistant.

Motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (H5 –H6).

Ayes (9), Nays (0), Absent (0)

5. **APPOINTMENT OF CERTIFIED STAFF FOR 2020-2021 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to: a criminal history clearance and successful clearance of S-414/A-3381 (P.L.2018, c.5). This initial appointment may be changed as district needs develop:

**GARETH GRAYSON**

Physical Ed. Teacher  
High School  
MA, Step 4  
\$60,845.00

Certification: Teacher of Physical Education

Education: Suny Cortland May

Replaces: Richard Ricigliano (transfer)

(Acct. #15-140-100-101-000-01-00)(UPC #0094-01-PEHLT-TEACHR)

Effective: September 1, 2020 *Pending Pre Employment Physical\**

**THOMAS PREWITT**

Physics Teacher  
High School  
MA +30, Step 7  
\$64,245.00

Certification: Teacher of Physics

Education: College of William & Mary

Replaces: Guillermo Ithier (resigned)

(Acct. #15-140-100-101-000-01-00)(UPC #0932-01-SCNCE-TEACHR)

Effective: September 1, 2020 *Pending Pre Employment Physical\**

**\*\* Indicates staff temporarily transferred to fill positions of staff providing childcare to district students.**

H. **PERSONNEL ACTION (continued)**

6. **APPOINTMENT OF 10 MONTH SECRETARY**

That the Board approve the appointment of the following named individual as the Morris Avenue Secretary for the 2020/2021 school year:

**VANESSA MCALLISTER**, Morris Avenue ECLC 10 Month Secretary at \$41,108.00., effective September 1, 2020 *Pending Pre Employment Physical\**. Replaces: Georgette Gant (retired).

(Acct. # 15-000-240-105-000-05-00) (UPC # 0596-05-ELMPR-SEC103)

Motion was made by Dr. Critelli, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (H7 – H11).

Ayes (9), Nays (0), Absent (0)

7. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

That the Board approve/ratify the following annual stipend position listed below:

**Curriculum Writers** \$25.13/hr.

**Middle School (50 hours each curriculum writer)**

Grades 6 - 8: Science

Mary Catherine Rocca

**Band Conductor – Fall/Winter/Spring**

Robert Clark

\$6,595/season

**Band Assistant Conductor - Percussion**

Jasmine Gomez

\$2,869

**Band Assistant Conductor - Winds**

Benjamin Rivera

\$2,869

8. **PART-TIME AND STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

That the Board approve/ratify the pensionable stipend positions as listed:

**MIDDLE SCHOOL**

**6th Period Stipend**

\$4,500

Monica Avaria, Camille Barone-Simon, Sharyn Benetsky,  
Christina Bronowich, Katherine Gooch, Brian Howell,  
Mary Ann Moriarty, Doreen Ortega, Ashley Stewart

**HIGH SCHOOL**

**6th Period Stipend**

\$4,500

Stephanie Brito, Meghan Cook, Roger Derrick, Desmond Dunkley,  
Marisya Etoll, Pierre Joseph, Lindsey Mading, Francis Manieri,  
Ian Moore, Meghan Rathjen, Meagan Ruland, Cheryl Scuorzo, Hardik Vyas

H. **PERSONNEL ACTION (continued)**

9. **PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

That the Board approve the part-time and stipend positions as listed:

<b><u>AWC Guidance Counselor</u></b>	\$31.43/hr.
Maureen Hague	

<b><u>HS AP Computer Science Bootcamp Teacher</u></b>	\$25.24/hr.
Nemeill Navarro	

<b><u>HS AP History Bootcamp Teacher</u></b>	\$25.24/hr.
Alex Smiga	

<b><u>Substitute Custodian (July-August)</u></b>	\$12.00/hr.
Luigi Maglione	

10. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2020/2021**

That the Board approve/ratify the following coach/athletics stipend appointments:

**HIGH SCHOOL**

<b><u>CATEGORY 1</u></b>	<b><u>STEP</u></b>	
<b><u>Head Freshman Football Coach</u></b>		
Jamil Pitts	8	\$4,400
<b><u>Asst. Freshman Football Coach</u></b>		
Ryan Burgess	6	\$3,600

**MIDDLE SCHOOL**

<b><u>CATEGORY 1</u></b>	<b><u>STEP</u></b>	
<b><u>Asst. Field Hockey Coach</u></b>		
Rosalie Guzzi	10	\$4,200
<b><u>CATEGORY 2</u></b>		
<b><u>Asst. Soccer Coach (G)</u></b>		
Elizabeth West	6	\$2,000

11. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2020/2021**

That the Board approve/ratify the following coach/athletics stipend appointments:

**HIGH SCHOOL**

<b><u>CATEGORY 1</u></b>	<b><u>STEP</u></b>	
<b><u>Head Varsity Basketball Coach (B)</u></b>		
Darnell Tyler	8	\$8,000

**MIDDLE SCHOOL**

<b><u>Asst. Wrestling Coach</u></b>		
John Jasio	9	\$3,700



H. **PERSONNEL ACTION (continued)**

Motion was made by Mrs. Perez, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (H12 – H15).

Ayes (9), Nays (0), Absent (0)

12. **TEACHER/MENTOR PROGRAM 2020 - 2021 SCHOOL YEAR**

That the Board approve the following individuals to assume the position of Mentor as detailed in the State Department of Education Teacher/Mentor program:

<b><u>LOCATION</u></b>	<b><u>TEACHER</u></b>	<b><u>MENTOR</u></b>
High School	Emma Bliss	Lyndsey Mading
High School	Roy Palijaro	Alyson Stagich

13. **TEACHER/MENTOR PROGRAM 2020 - 2021 SCHOOL YEAR**

That the Board approve the following individuals to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

<b><u>LOCATION</u></b>	<b><u>TEACHER</u></b>	<b><u>MENTOR</u></b>
High School	Martha Mroz	Alyssa Tavernise

14. **APPOINTMENT OF SUBSTITUTES FOR THE 2020-2021 SCHOOL YEAR**

That the Board approve the following substitutes for the 2020-2021 school year:

**SUBSTITUTE CUSTODIAN**

Jeronimo Martinez-Munguia, Luigi Maglione

**SUBSTITUTE NURSE**

Shakia West

**SUBSTITUTE SECRETARY**

LyKeria Richardson

**SUBSTITUTE INSTRUCTIONAL ASSISTANT**

Romary Argueta-Duran, Joely Carasia

**SUBSTITUTE TEACHERS**

Romary Argueta-Duran

Alexa Booth

Mia Cantaffa

Frederick Cesareo

Michael Dombrowiecki

Analisa Logozzo

Sajdah Muhammad

Amanda Vidal

H. **PERSONNEL ACTION (continued)**

15. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2019 - 2020 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Fordham University**

Kristina D'Annunzio

Gregory School

**September 2020 - June 2021**

Jennifer Noone - 2nd Gr. Sp. Ed.

**Georgian Court University**

Camille Benedetto

High School

**September 2020 - June 2021**

Gerald Flint - Psychologist

Michael Hurley

Middle School

Brian Howell & Elizabeth Giron  
Special Education/ESL

**Liberty University**

Chelsea Sirico

High School

**August 2020 - December 2020**

Jenna Camacho (HS Counselor)

**Monmouth University**

Francesca D'Aloia

High School

**September 2020 - April 2021**

Rebecca Stone - ELA

Nicole Fox

High School

Amy Apicelli - ELA

Elizabeth Giron

Middle School

Jeremy Martin - MS Counselor

Amanda Macchia

Middle School

Keri Smith - Social Studies

Sarah McCambridge

High School

James Reilly - Social Studies

Jessica Surace

High School

Andrea Kelly - ELA

**Rutgers University**

Victoria Johnson

High School

**September 2020 - December 2020**

Meagan Ruland - Dance

**University of Pennsylvania**

Gabriella Lozano

High School

**September 2020 - June 2021**

MaryAnne Galloway

Motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (H16 – I10).

Ayes (8), Nays (0), Abstain (1) Mrs. Perez, Absent (0)

16. **POLICIES - FIRST READING - ALERT 221**

The new Policies as listed on the attachment are being presented to the full Board for a First Reading - **APPENDIX H-2.**

17. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-3.**

H. **PERSONNEL ACTION (continued)**

18. **CHANGE IN TRAINING LEVEL - 2020 - 2021 SCHOOL YEAR**

That the Board approve/ratify a change in training level for the following individuals, effective September 1, 2020:

**SUSANA ABREU**, High School Teacher, from MA to MA +30 on the teacher's salary guide.

**WILLIAM WILSON**, High School Teacher, from MA to MA +30 on the teacher's salary guide.

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB. REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2020**

That the Board approve the following atypical out of district students for placement and transportation for the 2020 Extended School Year:

**COLLIER SCHOOL**

**WICKATUNK, NEW JERSEY**

Tuition: \$7,950.00

Transportation

Effective Dates: 7/1/2020 to 8/1/2020

ID# 20201672, classified as Eligible for Special Education and Related Services

ID# 1002151, classified as Eligible for Special Education and Related Services

**HIGH POINT SCHOOL**

**MORGANVILLE, NEW JERSEY**

Tuition: \$5,275.00

Transportation

Effective Dates: 7/1/2020 to 8/4/2020

ID# 20245610, classified as Eligible for Special Education and Related Services

ID# 20243843, classified as Eligible for Special Education and Related Services

**NEPTUNE SCHOOL**

**NEPTUNE, NEW JERSEY**

Tuition: \$7,639.00

Transportation

Effective Dates: 7/1/2020 to 8/4/2020

ID# 100850038, classified as Eligible for Special Education and Related Services

ID# 20314216, classified as Eligible for Special Education and Related Services

ID# 20324740, classified as Eligible for Special Education and Related Services

ID# 01004091, classified as Eligible for Special Education and Related Services

**OCEAN ACADEMY**

**OCEAN, NEW JERSEY**

Tuition: \$10,870.20

Transportation

Effective Dates: 7/1/2020 to 8/1/2020

ID# 120800002, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

2. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR – 2020 (continued)**

**RUGBY SCHOOL**  
**WALL, NEW JERSEY**

Tuition: \$11,846.40

Transportation

Effective Dates: 7/1/2020 to 8/11/2020

ID# 20296890, classified as Eligible for Special Education and Related Services

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2020-2021 SCHOOL YEAR**

That the Board approve the following atypical out of district students for placement and transportation for the 2020-2021 school year.

**COLLIER SCHOOL**  
**WICKATUNK, NEW JERSEY**

Tuition: \$47,700.00

Transportation

Effective Dates: 9/3/2020 to 6/17/2021

ID# 20201672, classified as Eligible for Special Education and Related Services

ID# 1002151, classified as Eligible for Special Education and Related Services

**HIGH POINT SCHOOL**  
**MORGANVILLE, NEW JERSEY**

Tuition: \$75,960.00

Transportation

Effective Dates: 9/3/2020 to 6/17/2020

ID# 20245610, classified as Eligible for Special Education and Related Services

ID# 20243843, classified as Eligible for Special Education and Related Services

**OCEAN ACADEMY**  
**OCEAN, NEW JERSEY**

Tuition: \$65,221.20

Transportation

Effective Dates: 9/3/2020 to 6/17/2021

ID# 120800002, classified as Eligible for Special Education and Related Services

**NEPTUNE SCHOOL**  
**NEPTUNE, NEW JERSEY**

Tuition: \$55,000.00

Transportation

Effective Dates: 9/3/2020 to 6/17/2020

ID# 100850038, classified as Eligible for Special Education and Related Services

ID# 20314216, classified as Eligible for Special Education and Related Services

ID# 20324740, classified as Eligible for Special Education and Related Services

ID# 01004091, classified as Eligible for Special Education and Related Services

**RUGBY SCHOOL**  
**WALL, NEW JERSEY**

Tuition: \$72,263.04

Transportation

Effective Dates: 9/3/2020 to 6/17/2021

ID# 20296890, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF TUITION-IN STUDENTS FOR THE 2020-2021 EXTENDED SCHOOL YEAR**

That the Board approve the following tuition-in students for the 2020-2021 extended school year.

**EATONTOWN SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$12,581.66

Transportation

Effective Dates: 7/1/2020 to 8/1/2020

ID# 111200080, classified as Eligible for Special Education and Related Services

**KEANSBURG SCHOOL**

**KEANSBURG, NEW JERSEY**

Tuition: \$6,912.08

Transportation

Effective Dates: 7/1/2020 to 8/1/2020

ID# 20276761, classified as Eligible for Special Education and Related Services

ID# 20294288, classified as Eligible for Special Education and Related Services

**TINTON FALLS SCHOOL**

**TINTON FALLS, NEW JERSEY**

Tuition: \$12,545.81

Transportation

Effective Dates: 7/1/2020 to 8/1/2020

ID# 20286614, classified as Eligible for Special Education and Related Services

5. **PLACEMENT OF TUITION-IN STUDENT FOR THE 2019-2020 SCHOOL YEAR**

That the Board approve the following tuition-in student for the 2019-2020 school year:

**WEST LONG BRANCH SCHOOL**

**WEST LONG BRANCH, NEW JERSEY**

Tuition: \$79,650.96

Transportation

Effective Dates: 3/5/2020 to 6/10/2020

ID#: 20267205, classified as Eligible for Special Education and Related Services

6. **CONTRACT FOR EDUCATIONAL SERVICES PROVIDED BY THE NEW JERSEY COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED**

That the Board approve the contract by the New Jersey Commission for the Blind and Visually Impaired to provide educational services for the following student. The services are based upon student assessment, functional vision, educational needs and skill development. The agreement shall be in effect from September 1, 2020 through June 30, 2021. The Commission agrees to provide services as follows:

Level of Service: 2	ID# 20326044	\$5,000.00
Level of Service: 1	ID# 08001430	\$2,100.00
Level of Service: 1	ID# 20281213	\$2,100.00
Level of Service: 2	ID# 110650014	\$5,000.00
Level of Service: 1	ID# 09500208	\$2,100.00
Level of Service: 1	ID# 100800050	\$2,100.00
Level of Service: 1	ID# 20315368	\$2,100.00

I. **STUDENT ACTION (continued)**

7. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENT FOR TERMINATION OF EXTENDED SCHOOL YEAR SERVICES AND TRANSPORTATION FOR THE 2020-2021 SCHOOL YEAR**

That the Board approve the following student for atypical out of district termination of extended school year services and transportation for the 2020 - 2021 school year:

**CHILDREN'S CENTER**  
**NEPTUNE, NEW JERSEY**

Tuition: \$12,649.26

Transportation

Effective Date: 7/10/2020 to 8/25/2020

ID# 9109804028, classified as Eligible for Special Education and Related Services

8. **APPROVAL OF CONTINUATION OF COMMUNITY BASED TUTORIAL PROGRAM**

That the Board approve the continuation of the Community Based Tutorial Program of New Hope.

9. **APPROVAL TO HOME SCHOOL STUDENTS**

That the Board approve the following students, as per parental request, to be home schooled for the 2020 - 2021 school year:

State ID# 5587513217

State ID# 2196915713

10. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

July 28, 2020

**APPOINTMENTS OF SUBSTITUTES FOR THE 2020-2021 SCHOOL YEAR**

Julia Alcott, Substitute Teacher. She should not have been listed.

**TRANSFER OF STAFF FOR THE 2020-2021 SCHOOL YEAR**

Helen R. Alonzo to Gregory School teacher. This should have read to Amerigo A. Anastasia School teacher.

**APPOINTMENT OF CERTIFIED STAFF FOR 2020-2021 SCHOOL YEAR**

Ana Frazao, Elementary Teacher, Amerigo A. Anastasia School. This should have read Gregory School.

June 23, 2020

**APPROVAL OF CONTRACT WITH INTEGRITY HEALTH**

That the Board approve the contract with Integrity Health for a 3 year period commencing October 1, 2020 through September 30, 2023 to provide medical services and over-sight of the district health center. This should have reflected a 2% increase annually.

10. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

June 23, 2020 (continued)

**INTENTION TO RETURN FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Nicole Guerra, Gregory School teacher, effective September 1, 2020. This should have read: Request to extend leave of absence using unpaid days from September 1, 2020 to January 3, 2021.

May 19, 2020

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Sandra Rahilly, Middle School teacher, from September 1, 2020 to October 8, 2020. This should have read September 1, 2020 to October 13, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

Sandra Rahilly, Middle School teacher, from October 9, 2020 to January 30, 2021. This should have read October 14, 2020 to January 27, 2021.

**TUITION-IN STUDENT**

ID#20256151 in the amount of \$41,472.48. Student will no longer attend Long Branch District.

**DISCUSSION**

New Jersey School Board Association Annual Workshop - October 20 - 22, 2020

Dr. Salvatore stated that the NJSBA Workshop will be held virtually this year.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (11).

Ayes (9), Nays (0), Absent (0)

11. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:55 P.M.**

That the Board approve the following Resolution -

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss **the litigation regarding Garden State Spine** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

11. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:55 P.M.**

**NOW, THEREFORE BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session in the Varsity Room of the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: August 26, 2020

The Board returned to open session at 7:22 P.M.

**ROLL CALL**

Mr. Covin - President	Dr. Critelli	Ms. McCaskill
Mrs. Youngblood Brown – VP – call in	Mr. Zambrano – call in	Mrs. Peters
Mr. Grant	Rev. Bennett	Mrs. Perez

K. **ADJOURNMENT – 7:23 P.M.**

There being no further discussion, motion was made by Mrs. Peters, seconded by Ms. McCaskill and carried by roll call vote that the Board adjourn the meeting at 7:23 P.M.  
Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary



**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED** that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on N.J.S.I.A.A. guidance for coaches and athletes and the recommendation of the Superintendent of Schools, all winter sports for the 2020-2021 school year are contingent upon an approved schedule.

**THEREFORE**, in the event winter season sports for the 2020-2021 school year are cancelled, delayed or disrupted, all seasonal stipends will be prorated accordingly.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 1 (Mrs. Perez)  
Absent: 0  
Date: August 26, 2020

**NEW POLICIES AND REVISED POLICIES - FIRST READING - ALERT 221**

P 1648 Restart and Recovery Plan (M) (Revised)

P 1648.02 Remote Learning Options for Families (M) (New)

P 1648.03 Restart and Recovery Plan - Full-Time Remote Instruction

**P 1648 – Restart and Recovery Plan (M) (Revised)**

In an August 3, 2020 Memorandum, the Governor and the Commissioner of Education updated the June 26, 2020 New Jersey Department of Education, “The Road Back – Restart and Recovery Plan for Education” (NJDOE Guidance), revising the “anticipated minimum standards” under:

- Critical Area of Operation #3 – Transportation; and
- Critical Area of Operation #5 – Screening, PPE, and Response to Student and Staff Presenting Symptoms.

These revised “anticipated minimum standards” now require all students to wear face coverings subject to several exceptions, even if social distancing is possible. Policy Guide 1648 has been revised to incorporate the new face covering requirements of these two areas.

In addition, the reference to student face coverings in the following areas:

- Critical Area of Operation #2 – Classrooms, Testing, and Therapy Rooms; and
- Critical Area of Operation #4 – Student Flow, Entry, Exit, and Common Areas

of the NJDOE Guidance does not need to be included in this Policy Guide, but will require a revision in the Strauss Esmay Plan Template. This revised Policy Guide 1648 must be adopted by the Board and is available for download under the “Policy Alerts” tab – “Other Downloads” section of our website, [www.straussesmay.com](http://www.straussesmay.com).

Policy Guide 1648 is **MANDATED**

**P 1648.02 - Remote Learning Options for Families (M) (New)**

On July 24, 2020, the New Jersey Governor and Commissioner of Education published guidance titled “Clarifying Expectations Regarding Fulltime Remote Learning Options for Families 2020-2021” (Remote Learning Guidance), regarding full-time remote learning. The Remote Learning Guidance is in response to the COVID-19 pandemic and supplements the New Jersey Department of Education June 26, 2020 guidance document, “The Road Back: Restart and Recovery Plan for Education” (NJDOE Guidance). This Remote Learning Guidance includes an additional “anticipated minimum

standard,” as this phrase is used throughout the NJDOE Guidance. This additional “anticipated minimum standard” (required component) provides that, in addition to the methods and considerations explicitly referenced in the NJDOE Guidance for scheduling students for in-person, remote, or hybrid learning, families/guardians (hereinafter referred to as “parents”) may submit, and school districts shall accommodate, requests for full-time remote learning.

To ensure clarity and consistency in implementation of such full-time remote learning, the Remote Learning Guidance requires Boards of Education adopt policies that address, at a minimum:

1. Unconditional Eligibility for Full-Time Remote Learning;
2. Procedures for Submitting Full-Time Remote Learning Requests;
3. Scope and Expectations of Full-Time Remote Learning;
4. Procedures to Transition from Full-Time Remote Learning to In-Person Services;
5. Reporting; and
6. Procedures for Communicating District Policy with Families.

Policy Guide 1648.02 has been developed to address the provisions in the Remote Learning Guidance, including all six areas listed above. Policy Guide 1648.02 must be adopted by the Board.

The Remote Learning Guidance requires school districts to provide a process for a parent to request full-time remote learning which shall be included in a school district’s Restart and Recovery Plan (Plan) in addition to the required methods and considerations explicitly referenced in the NJDOE Guidance for scheduling students for in-person, remote, or hybrid learning. Therefore, in addition to the Board adopting Policy Guide 1648.02, Policy Guide 1648.02 must be added to the school district’s Plan submitted to the Executive County Superintendent. The last provision in Policy Guide 1648.02 indicates this Policy Guide will also be included in the school district’s Plan as “Appendix Q – Remote Learning Options for Families.” Policy Guide 1648.02/Appendix Q provides the process for a student to transition into and out of full-time remote learning as required in the Remote Learning Guidance. This process will supplement the school district’s locally developed protocols for in-person and/or hybrid instruction and virtual/remote learning in the school district’s Plan “Appendix N – Scheduling of Students.” Policy Guide 1648.02 has several options a school district must select regarding the written request from a parent to address a student transitioning between full-time remote and in-person services.

This Summary, Policy Guide 1648.02, and a supplemental Appendix page for Appendix Q are available for download under the “Policy Alerts” tab – “Other Downloads” section on our website, [www.straussesmay.com](http://www.straussesmay.com). This Policy Guide is mandated and must be adopted by the Board and also included under Appendix Q in the school district’s Plan.

Policy Guide 1648.02 is **MANDATED**

### **P 1648.03 – Restart and Recovery Plan – Full-Time Remote Instruction (M) (New)**

On August 13, 2020, the Governor of New Jersey signed Executive Order 175 indicating public school districts shall resume partial or full-time in-person instruction during the fall of school year 2020-2021. However, Executive Order 175 also indicates public school districts that are or become unable to satisfy the health and safety requirements for in-

person instruction delineated in the NJDOE's "Checklist for Re-Opening of School 2020-2021" and detailed in the "The Road Back – Restart and Recovery Plan for Education" (NJDOE Guidance), may provide full-time remote instruction to all students pursuant to N.J.S.A. 18A:7F-9.

School districts that determine they cannot provide in-person instruction must submit documentation to the Department of Education that includes, among other things, a date by which the school or school district anticipates the resumption of in-person instruction. Policy Guide 1648.03 has been developed to incorporate the full-time remote instruction option addressed in the August 13, 2020 Executive Order 175.

This new Policy Guide 1648.03 must be adopted by the Board and is available for download under the "Policy Alerts" tab – "Other Downloads" section of our website, [www.straussesmay.com](http://www.straussesmay.com).

Policy Guide 1648.03 is **MANDATED**

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**CRYSTAL HOUSTON-BEY**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, effective September 1, 2020.

**EMILY BEAVER**, Audrey W. Clark Alternative Academy teacher, effective November 11, 2020.

**JILLIAN CLEMENTE**, A.A. Anastasia School teacher, effective November 11, 2020.

**STEFANIA DESOUZA FAVARETO**, George L. Catrambone School teacher, effective November 11, 2020.

**JESSICA HALLERAN**, Gregory School teacher, effective September 1, 2020.

**DEIDRE HOWARD**, A.A. Anastasia School teacher, effective September 1, 2020.

**ALLYSSA LOMPADO**, Long Branch High School teacher, effective September 1, 2020.

**BETH MCCARTHY**, Gregory School principal, effective August 10, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**TANAI JOHNSON**, Morris Avenue School instructional assistant, from September 1, 2020 to September 27, 2020.

**JOHANNA MOZO**, George L. Catrambone School teacher, from September 1, 2020 to September 14, 2020.

**GINA ZINSKI**, A.A. Anastasia School teacher, from September 1, 2020 to December 2, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

**TANAI JOHNSON**, Morris Avenue School instructional assistant, from September 28, 2020 to September 30, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**GINA ZINSKI**, A.A. Anastasia School teacher, from December 3, 2020 to January 27, 2021.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**EMILY BRYK**, Audrey W. Clark Alternative Academy teacher, from September 1, 2020 to November 10, 2020.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**STEFANIE BURKE**, High School teacher, from September 1, 2020 to January 3, 2021.

**STAR CLEVELAND**, Morris Avenue School, instructional assistant from September 1, 2020 to October 31, 2020.

**STEPHANIE GAINES**, High School teacher, from September 1, 2020 to April 13, 2021.

**CARLI GARLIPP**, Joseph M. Ferraina Early Childhood Learning Center teacher, from September 1, 2020 to June 30, 2021.

**DANIELLE LYNCH**, George L. Catrambone School teacher, from September 1, 2020 to April 13, 2021.

**LINDSAY STEFAN**, Audrey W. Clark Alternative Academy teacher, from September 1, 2020 to November 10, 2020.

**TIFFANY RAWLS-DILL**, Pupil Personnel Services secretary, from July 1, 2020 to November 16, 2020.

**Monthly HIB Report**

Reporting Period - July 28, 2020 - August 26, 2020

**Summary**

There are no HIB incidents reported.